

## DIRECT DEBITING INSTRUCTION

Please fill in the whole form including the official use box using a ball point pen and send it to:

**Leek United Building Society**

**50 St Edward Street, Leek, Staffordshire. ST13 5DL**

Name and full postal address of the Bank or Building Society from which monies will be paid:

To: The Manager	Bank/ Building Society
Address	
Post Code:	

Name(s) of Account Holder(s)


Bank/Building Society Account Number:

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Branch Sort Code:

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**Bank and Building Societies may not accept Direct Debit Instructions for some types of account**

## Standing Order Cancellation

Name and full postal address of the Bank or Building Society from which the monies are being paid:

To: The Manager	Bank/ Building Society
Address	
Post Code:	

Leek United mortgage account number

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Service user number:

9	7	6	5	9	6
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Leek United mortgage account number

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FOR LEEK UNITED BUILDING SOCIETY OFFICIAL USE ONLY

This is not part of the instructions to your Bank or Building Society

Please indicate your preferred payment date

1<sup>st</sup>       15<sup>th</sup>       27<sup>th</sup>

### Instructions to your Bank or Building Society

Please pay Leek United Building Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Leek United Building Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s):

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Date:

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Name(s) of account holder(s)


Branch Sort Code:

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Bank / Building Society account number

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Signature(s)

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Date

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✂ This guarantee should be detached and retained by the Payer

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Leek United Building Society will notify you seven working days in advance of your account being debited or as otherwise agreed. If you request Leek United Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Leek United Building Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Leek United Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.